

# Leslie J. Johnson

641 Shadowood Drive  
Nashville, Tennessee 37205

(615) 353-4572  
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Objective	To use my expertise in the areas of information literacy, collection development and management, and instructional collaboration to make a school library a place of joy, discovery, creativity, and excitement for lifelong learning	
Profile	Having worked in children's publishing for the past eleven years, I am seeking a career change that will further allow me to nurture children to become avid readers, enthusiastic learners, and information-literate members of society. In preparation for this career change, I have earned a Master of Information Science degree from an ALA-accredited university and teacher licensure for the state of Tennessee.	
Education	<p>Master of Information Science University of Tennessee, Knoxville, Tennessee; Graduated May 2008</p> <p>Bachelor of Arts in English; concentration in Written Communications Roanoke College, Salem, Virginia; Graduated <i>Summa Cum Laude</i>, May 1996</p>	
Experience	January-April 2008	Metropolitan Nashville Public Schools <b>School Library Media Specialist Intern</b>
	<ul style="list-style-type: none"><li>• Worked alongside librarians in elementary, middle, and high school settings, spending five weeks at Harpeth Valley Elementary School, five weeks at Bellevue Middle School, and five weeks at Hillwood High School</li><li>• Responsible for instructional collaboration and lesson delivery, collection management and organization, and programming at all levels</li><li>• Gained experience with collection development and maintenance, budgeting, and library technologies</li></ul>	
	1997 –2008	The United Methodist Publishing House, Nashville, TN <b>Production Editor</b>
	<ul style="list-style-type: none"><li>• Managed coinciding production schedules of multiple publications</li><li>• Edited and proofread manuscripts for accuracy, usability, completeness, and quality</li><li>• Developed educational, age-appropriate, and engaging activities for children's Sunday school curriculum in collaboration with writers and consultants</li><li>• Successfully developed and launched a new preschool Sunday school curriculum and several other publications in collaboration with editors, business managers, designers, artists, and others</li><li>• Implemented changing processes and technological upgrades of software, document management systems, and operating systems</li><li>• Assisted in training new employees and contract staff in processes and computer systems</li></ul>	

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1996

Mountain T.O.P. (Tennessee Outreach Project), Altamont, TN

## **Staff Director**

- Oversaw 400+ adult and youth volunteers in camp-based ministry emphasizing home repair
  - Supervised and evaluated 10 staff members to develop their leadership, problem-solving, and interpersonal skills
  - Created and maintained relationships with area businesses and associations to ensure project success and community awareness and involvement
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## **Other**

- Member of the American Library Association and the American Association of School Librarians, 2008
- Recipient of invitation to membership of Beta Phi Mu, the International Library and Information Studies Honor Society, 2008
- Member of the Staff-Parish Relations Committee, Bethlehem United Methodist Church, Franklin, Tennessee, January 2004-January 2007
- Volunteer with the Nashville Adult Literacy Council, 2004
- Sunday school co-teacher (preschool age level), 2004
- Founding member of the Young Adult Council, Bethlehem United Methodist Church, Franklin, Tennessee, 2000-2003
- Founding member of the Bethlehem Women's Book Club, 2000-present